



Department of Purchasing

100 N. Main Street, 2nd Floor

Suffolk, VA 23434

(757) 925-6762 Fax (757) 942-4333

NOTICE

Sole Source Purchase

Date: January 28, 2025

For: Westlaw Precision and CoCounsel Products

Vendor Name: Thomson Reuters

Requested by: Legal Department

Description: Full subscription for all AI products, including the Practical Law Legal Know-How documents, the CoCounsel "Core" skills, the AI research in Westlaw and the integrations with Microsoft Word and Teams

Cost: Not to exceed \$12,000.00 annually

Justification: Thomson Reuters is the sole source for the Thomson Reuters Westlaw Precision and CoCounsel Core products

Approved By:

Linda Bates, NIGP-CPP, VCO
Coordinator of Purchasing

Date



Mark Prewett, J.D.
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January 28, 2025

Linda Bates, NIGP-CPP, VCO, VCA
Coordinator of Purchasing
Suffolk Public Schools
100 N Main Street
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Suffolk, VA 23434-4529

RE: Sole Source Designation – Thomson Reuters Westlaw Precision

Dear Ms. Bates,

Thomson Reuters is pleased to provide you with information concerning Westlaw Precision. The purpose of this letter is to confirm that Thomson Reuters is the sole source provider for the exclusive content, features, and services listed herein.

West Publishing Corporation, a Thomson Reuters business, is the foremost provider of integrated information solutions to the U.S. legal market and has been providing research materials to the legal and professional community for more than 150 years.

Our newest offering, Westlaw Precision, provides the latest evolution in legal search, powered by trusted content, exclusive editorial enhancements, and cutting-edge technology, and allows you to research faster and with unparalleled speed and accuracy.

Westlaw Precision provides access to the following **exclusive features and services**:

- **Precision Research**—Reveal important case attributes for topics included in your plan, enabling you to search, filter, and browse, more efficiently than ever before. See cases that actually address a particular legal issue, resolve a particular cause of action or motion type, involve a particular fact pattern, or are decided a particular way. Precision Research groups similar cases using editorially curated taxonomies maintained by attorney editors and guided by expert practitioners, which no other provider can match.

Leverage Precision Filters to drill down to only the cases that were decided a particular way, resolved on a particular type of motion, or brought by a particular type of party. Plus, easily find additional cases that share similar criteria, and know that variation in language is accounted for when your query doesn't include a certain word or phrase.

- **KeyCite Cited With**—View cases that are frequently cited together even if neither cites the other, making it easier to find connections between cases and identify how the law has developed. The Cited With tab displays a list of cases cited most frequently with the case you are viewing. Filter options allow you to decide if you want to see cases cited together in the same string cite, paragraph, section, or document.
- **KeyCite Overruled in Part**—Easily identify the specific part of a case that has been invalidated so that other valid points of law aren't missed. Look for a red-striped flag to indicate cases that have been

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overruled in part. Quickly jump directly to the impacted text in the case where you can view the relevant language from the overruling case.

- **Outline Builder**—Quickly and easily build outlines directly within your research flow without ever needing to leave Westlaw Precision. Open Outline Builder side-by-side with a document while researching, then drag and drop important text or citations directly into your outline. Linked and formatted citations and KeyCite flags are automatically included, as is the ability to submit your outline directly to Quick Check.
- **Keep List/Hide Details**—Save potentially useful cases you may want to navigate back to and hide cases you don't want to inadvertently re-review. Use Keep/Hide functionality across multiple searches in the same research session to make your research even more efficient. No other platform has the ability to keep a list of documents or hide their details from a search result list or in multiple searches throughout the same research session.
- **Submit to Quick Check - Selected Text**—Locate relevant authority faster by highlighting significant text in the document you're viewing and get recommendations for relevant authority without leaving your research process.
- **Compare Text Tool**—Compare the language of documents across many content sets.
- **Concurring and Dissenting Opinion Shading**—Instantly know if your search language is in the cases' main opinion, or rather in the concurrence or dissent.
- **West Key Number System**—The West Key Number System is the master classification system of U.S. law and is widely regarded as the cornerstone of effective legal research. It helps users to quickly locate and identify cases with the same or similar legal concepts and principals in any jurisdiction in the U.S., utilizing the West National Digest System, which contains editorial summaries commonly referred to as headnotes.
- **KeyCite Citator Service**—KeyCite is a full-service citator that helps users determine whether a proposition is good law by tracing the history of a case, statute, patent, or federal administrative decision. KeyCite also retrieves all citing references, which include cases, statutes, administrative materials, and secondary sources.
- **Research Recommendations**—Based upon documents the user has interacted with during their session, Westlaw will recommend additional primary and secondary law as well as Key Numbers.
- **Snapshots**—Westlaw gives snapshots of companies, legal professionals, and popular statutes.
- **Folder Analysis**—Westlaw makes suggestions, identifying the legal issues present through automatic analysis of cases and statutes in a folder. Users can view additional recommended cases and statutes, see a visual representation of issues, and navigate documents by issue.
- **Research Report**—Westlaw assembles professional reports, summarizing research in users' folders. Users can navigate reports with Table of Contents links, display all notations (including shared notes), and edit notes from the summary screen.
- **Reference Attorneys**—Bar-admitted legal research experts are available to assist users with any stage of legal research by providing time-saving guidance.
- **Authoritative content**—With the most trusted primary law resources and leading analytical titles that are cited most often in court – all in one place and always available – researchers have access to all of the relevant information they need to answer a legal question.

- **Attorney editor enhancements**—For more than a century, our attorney editors have been analyzing, summarizing, and classifying the law. By developing proprietary innovations like the West Key Number System, KeyCite, headnotes, Notes of Decisions, and Precision Research, we make the content better organized and connected, so it's easier for researchers to find accurate answers quickly.
- **Industry-defining technology**—Our research innovations connect content and our proprietary analysis of the law in unparalleled ways, so legal professionals can conduct research with unparalleled speed and accuracy. Advanced yet intuitive, easy-to-use functionality helps researchers be more efficient and find on-point cases.

EXCLUSIVE CONTENT

- **Editorial Enhancements**—For more than a century, Westlaw attorney editors have been providing editorial enhancements to case law, statutes, and other legal materials, which includes providing the most exhaustive verification and correction process in the legal publishing and information industry. No other research service can match Westlaw's editorial experience.
- **National Reporter System**—Since 1879, West's National Reporter System has compiled and organized federal and state case law into a cohesive body of law that can be researched within and across jurisdictions. West's National Reporter System is available exclusively on Westlaw.
- **Graphical Statutes/Interactive Timeline**— Graphical Statutes revolutionizes statute research by charting legislative changes and linking related documents in an easy-to-read display. From a single screen, researchers can easily track changes in the law, locate relevant legislative history materials, read important case law, and check for possible amendments. Graphical Statutes is available for USCA and the statutes for select states.
- **Uniform Laws Annotated (ULA)**—The ULA provides an extensive reference to the text of uniform laws, prepared under the sponsorship of the National Conference of Commissioners on Uniform State Laws and the American Law Institute. ULA examines acts recommended for adoption in all states, pinpoints state variations, and includes annotations to cases decided in adopting jurisdictions.
- **Corpus Juris Secundum (CJS)**—CJS helps researchers understand unfamiliar areas of law by providing links to cases, statutes, regulations, key numbers, restatements, and more. CJS covers the full breadth and depth of the law, is cited to tens of thousands of times by the courts and is fully integrated with the West Key Number System.
- **American Jurisprudence: Full Library**—Only Westlaw provides access to the full collection of AmJur resources, including *American Jurisprudence 2nd*, *American Jurisprudence Proof of Facts*, *American Jurisprudence Trials*, and *American Jurisprudence Pleadings and Practice Forms*. These resources provide fast, authoritative answers to many aspects of civil, criminal, substantive, and procedural law.
- **Practical Law**—Practical Law provides legal know-how that gives lawyers a better starting point. Attorney editors create and maintain thousands of up-to-date, practical resources. We go beyond primary law and traditional legal research to give lawyers the resources needed to practice more efficiently.

Our company purpose is to *Inform the Way Forward*, where together with the professionals and institutions we serve, we help uphold the rule of law, turn the wheels of commerce, catch bad actors, report the facts, and provide trusted, unbiased information to people all over the world. I would be happy to further discuss the capabilities of Westlaw Precision with you. If you have any questions concerning this document or require additional information, please do not hesitate to contact me.



Sincerely,

Mark Prewett, J.D.



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RE: Sole Source Designation – Thomson Reuters CoCounsel Core

Dear Ms. Bates,

Thomson Reuters is pleased to provide you with information concerning Thomson Reuters CoCounsel Core. The purpose of this letter is to confirm that Thomson Reuters is the sole source provider for the exclusive features and services listed herein.

West Publishing Corporation, a Thomson Reuters business, is the foremost provider of integrated information solutions to the U.S. legal market and has been providing research materials to the legal and professional community for more than 150 years.

CoCounsel Core, built specifically for attorneys and trained on legal concepts and terms, is a groundbreaking addition to the Thomson Reuters suite of legal products. It combines industry-proven technology from Thomson Reuters with best-in-class artificial intelligence. CoCounsel Core reads, analyzes, and writes at a postgraduate level, performing time-consuming legal tasks both accurately and rapidly. Professionals are empowered to act and advise with confidence, mitigate risks, and accomplish more in less time.

CoCounsel Core offers a comprehensive legal AI toolkit, tailored specifically to the rigorous standards of the legal field. The platform, including its four patented technologies, provides access to the following **exclusive features and services**, which contribute to the solution's unique functionality.

- **Prepare for a Deposition**—Rapidly identify topics and questions to prepare for upcoming depositions and other investigative projects. Input a sentence or two about an upcoming deposition or interview, and CoCounsel Core generates topics and questions based on your description and its underlying legal training data.
- **Search a Database**—Pinpoint the exact documents you need from a large set of files ranging from contract templates to emails. Patented technology enables CoCounsel Core to conduct a comprehensive search of documents in your database and share the most relevant results.
- **Review Documents**—Ask complex questions about a batch of documents—CoCounsel Core processes every word and then extracts answers from your documents to organize a table of answers complete with appropriate citations. CoCounsel Core understands legal concepts, subtle connotations, humor, and indirect references, enabling it to retrieve information that other platforms might overlook.

- **Summarize**—Choose between brief, detailed, or comprehensive summaries for any type of document, and CoCounsel Core—built specifically for attorneys and trained on legal concepts and terms—turns long and complex language into a concise, jargon-free overview.
- **Extract Contract Data**— CoCounsel Core uses its clause parsing technology and training in contractual language to offer attorneys quick answers and pinpoint pertinent clauses in contracts regarding deal terms, monetary values, dates, and more.
- **Contract Policy Compliance**—Upload contracts and enter policies for CoCounsel Core to review, identify non-compliant clauses, and offer redlining edits to align the documents with policy requirements. After analyzing the contracts against the stated policies, CoCounsel provides an updated version as a downloadable Microsoft Word document, with tracked changes for clarity.
- **Draft Correspondence**—Rapidly draft letters and emails with CoCounsel Core, which was built specifically for attorneys and trained on legal concepts and language. Specify your topic, tone, word choices, and the recipient, such as legal assistants, colleagues, or lawmakers. Once created, the customized correspondence can be easily edited, copied, or downloaded.
- **Timeline**—Generate clear and consistent chronologies of events based on a set of documents. CoCounsel Core offers an intuitive chat interface and doesn't just search for keywords—it reads entire documents to thoroughly search for the most relevant information. With flexible filtering and the ability to easily refine output, Timeline helps attorneys establish narratives hidden in complex documents.

At Thomson Reuters, we continue to advance our AI technology strategy and transform how legal professionals work. CoCounsel Core serves as an indispensable AI-enabled solution that empowers users with insights and enables more productive and efficient operations. I would be happy to further discuss the capabilities of CoCounsel Core with you. If you have any questions concerning this document or require additional information, please do not hesitate to contact me.

Sincerely,

Mark Prewett, J.D.